



# Montana Public Safety Officer Standards & Training Council

2260 Sierra Road East  
Helena, MT 59602

Phone: (406) 444-9975

Fax: (406) 444-9978

[dojmt.gov/post](http://dojmt.gov/post)

## **NOTICE OF APPOINTMENT**

*This form is to be completed and forwarded to the POST Council at the above address within 10 days of hire.  
See § 7-32-303(4), M.C.A. and ARM 23.13.216*

### **AGENCY INFORMATION**

Agency Name: \_\_\_\_\_ Agency Phone: \_\_\_\_\_

Agency E-mail: \_\_\_\_\_

Agency Contact (Person completing this form): \_\_\_\_\_

Contact's Phone: \_\_\_\_\_ Contact's E-mail: \_\_\_\_\_

### **EMPLOYEE INFORMATION**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Middle Initial: \_\_\_\_\_ Suffix: \_\_\_\_\_ Maiden Name/Alias: \_\_\_\_\_

Gender: \_\_\_\_\_ DOB: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

### **APPOINTMENT INFORMATION**

Date of Appointment: \_\_\_\_\_

#### **Officer Type (check all that apply):**

- |                          |                                      |                 |
|--------------------------|--------------------------------------|-----------------|
| Peace Officer            | Corrections/Detention Officer        | Coroner         |
| Deputy Coroner           | Public Safety Communications Officer | Reserve Officer |
| Juvenile Detention       | Adult Probation & Parole             | Sheriff         |
| Pretrial Service Officer | Misdemeanor Probation Officer        |                 |
| Other _____              |                                      |                 |

Have you checked the National Decertification Index (for new appointments, link below)?      Yes      No  
<https://www.iadlest.org/our-services/ndi/about-ndi>

*I certify the above information is true and meets the requirements of the State of Montana and the POST Council.*

\_\_\_\_\_  
Official's Name and Title-Printed

\_\_\_\_\_  
Official's Signature

\_\_\_\_\_  
Date