



Montana Gambling Control Division

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Coming Soon! ***Updates to Card Dealer Licenses***

An Administrative Rules hearing was held on January 24, 2019 which will affect card dealer licenses. The Gambling Control Division has filed a notice for adoption of MAR Notice 23-16-256, which will become **effective March 16, 2019**. The following improvements to card dealer licenses include:

Card Dealer License Identification Card

- Modernized new and improved look to the card dealer license ID!

License Expiration

- Any licenses issued (new or renewed) prior to the effective date of this rule change will retain the expiration date listed on your license.
- Any new or renewed licenses issued after the effective date will expire June 30th (at the end of the fiscal year) and renewed annually thereafter. This is consistent with all other Gambling Control Division license types.

Annual Renewals

- Fingerprints submissions will no longer be required annually for renewals but rather in most cases every five (5) years. Photos and Personal History Statements will remain on a five (5) year submission cycle. **If there are any changes to your Personal History during the licensed period, you must submit an updated PHS (Form 10) at the time of renewal.*
- Less expensive to renew since you will no longer need to pay a background check processing fee each year.

Quick Online Access

- Updates to the application (Form 4) enable applicants to apply online through TransAction Portal (TAP). **If you are applying online and needing a temporary license issued while your application is being processed, you must set up an appointment with a GCD investigator (contact information for nearest field office will be provided).*
- The newly updated Card Dealer License application (Form 4) will be available on the Gambling Control Division website at <https://dojmt.gov/gaming/forms/>.
- Complete your renewal online with ease due to fingerprints only needing to be submitted every five (5) years.
- Streamlined processing should create quicker processing times for both new applications and renewals.