

SAKI TTA Site Visit Agenda (1.5-day Site Visit)

**Sexual Assault Kit Initiative Training and Technical Assistance
SITE VISIT AGENDA**

**Montana Department of Justice
Division of Criminal Investigation
June 28-89
2225 11th Ave., HELENA, MT 59601**

DAY 1: Wednesday, June 28, 2017				
Time	Topic	Purpose	Participants	Location
9:00 am–9:30 am	Introductions <ul style="list-style-type: none"> • SAKI TTA Team • Site MDT Team Overview of the SAKI TTA Project	<ul style="list-style-type: none"> • Provide relevant information regarding the SAKI TTA project services and role • Understand the context and background of this project • Understand how SAKI TTA is organized to deliver services, including TTA services 	Site Coordinator (SC): Joan Eliel Montana SAKI Task Force and Working Group Members: Others as determined by SC SAKI TTA Site Visit Team <ul style="list-style-type: none"> • Sarah Cook, RTI • Lily Rocha, Joyful Heart Foundation • Jim Markey, retired detective • ? AEquitas 	Downstairs Training Room 2225 11th Ave.

DAY 1: Wednesday, June 28, 2017

Time	Topic	Purpose	Participants	Location
9:30 am -10:30 am	Updates on Montana SAKI MDT Topics	<ul style="list-style-type: none">• Understand site challenges, short and long term goals• Obtain landscape view of current state of operations for the site	Site Coordinator: Joan Eliel Montana SAKI Task Force and Working Group Members: Others as determined by SC SAKI TTA Site Visit Team	Downstairs Training Room 2225 11th Ave
10:30 am –10:45 am	<i>Break</i>			
10:45 am–12:00 pm	Protocol review and discussion	<ul style="list-style-type: none">• Understand protocols and procedures currently in place at the site<ul style="list-style-type: none">○ CODIS Hits○ Cold Case Investigation○ Victim Notification• Discuss needs for protocol development	Site Coordinator: Joan Eliel Montana SAKI Task Force and Working Group Members: Others as determined by SC SAKI TTA Site Visit Team	Downstairs Training Room 2225 11th Ave
12:00 pm–1:30 pm	<i>Lunch Break)</i>	<i>(Lunch provided by McSART)</i>	<i>SAKI TTA TEAM (on their own)</i>	
1:30 pm-2:15 pm	Working as a SART Presentation by Bozeman area SART SANE Q&A	This segment will be led by Linda Ledray <ul style="list-style-type: none">• Discuss SART challenges• Questions for Linda Ledray	Site Coordinator: Joan Eliel Montana SAKI Task Force and Working Group Members: SANE/SART staff Bozeman SART reps SAKI TTA Site Visit Team	Downstairs Training Room 2225 11th Ave.

DAY 1: Wednesday, June 28, 2017

Time	Topic	Purpose	Participants	Location
2:15 pm-4:00 pm 2:15-2:45pm – Victim engagement and victim notification protocol, Lily Rocha, Joyful Heart Foundation 2:45 pm –3:00pm - <i>BREAK</i> 3:00 pm – 3:30pm – Cold Case Investigation, Jim Markey, retired detective 3:30-4:00pm - Prosecution of Cold Sexual Assault Cases, (?), AEquitas	SAKI TTA in-person technical assistance delivery	<ul style="list-style-type: none">• Provide identified TTA on topics relevant to current site challenges• Delivery of presentations styled with open round table discussion	Site Coordinator: Joan Eliel Montana SAKI Task Force and Working Group Members: John Strandall Lee Johnson Glen Stinar Brian Fisher SAKI TTA Site Visit Team	Downstairs Training Room 2225 11th Ave
4:00pm–4:30 pm	Recap of day’s events	<ul style="list-style-type: none">• Ensure objectives for remainder of visit are on track• Recap day’s discussions/events	Site Coordinator: Joan Eliel Dana Toole Tina Chamberlain SAKI TTA Site Visit Team	Downstairs Training Room 2225 11th Ave

DAY 2: Thursday, June 29, 2017				
Time	Topic	Purpose	Participants	Location
9:00 am–11:00 am	Next steps, expectations and continued assistance <ul style="list-style-type: none"> • Verify immediate needs • Discuss short and long term goals Discuss development plan and how TTA can assist with maintaining that plan	<ul style="list-style-type: none"> • Understanding the development plan for the site • Identify TTA next needs • Schedule follow-up 	Site Coordinator: Joan Eliel Dana Toole Tina Chamberlain ?? SAKI TTA Site Visit Team	Upstairs Conference Room 2225 11th Ave.
TBD	Update to AG LE Advisory Task Force	<ul style="list-style-type: none"> • Introduce SAKI TTA Team • Update Task Force 	Site Coordinator: Joan Eliel Dana Toole SAKI TTA Site Visit Team	Downstairs Training Room 2225 11th Ave.
SAKI TTA Site Visit Team Departs				
11:00am-1:00pm	<i>Departure/Lunch</i>			
1:00pm – 4:00pm	Montana Law Enforcement Academy training	<ul style="list-style-type: none"> • Discuss needs for officer training for law enforcement academy curriculum • Provide TTA and discuss next steps 	<ul style="list-style-type: none"> • (future) Montana Law Enforcement Academy SA Instructor – Brian Fischer • Head of Law Enforcement Academy – Glen Stinar • John Strandall • Lee Johnson • Joan Eliel? • Other Interested SAKI team members Jim Markey, retired detective Sarah Cook, RTI Site Liaison	Upstairs Conference Room 2225 11th Ave. Or at MLEA

