



October 5, 2017

«first» «lastname»  
«address\_»  
«address2»  
«city», «state» «zip»

Dear «first» «lastname»:

**Please read this letter in its entirety as it pertains to your recent visit to the Lake Champlain Chocolates' website.**

Lake Champlain Chocolates was made aware on September 15<sup>th</sup>, 2017 by our web hosting provider that our website had been accessed by an unauthorized party. We conducted an investigation, and we have concluded that customer data may have been compromised from transactions entered on our website payment page beginning on September 12, 2017 and ending on September 15, 2017. This data may have included your name, address, email address and credit or debit card information.

**While we have no evidence that any of your personal information was compromised or misused in any manner, we are taking appropriate precautionary measures to ensure your financial security and help alleviate concerns you may have.** We take the security and confidentiality of the personal information entrusted to us very seriously. We apologize for this situation and have taken the appropriate steps to ensure that sensitive information like this is appropriately secured.

**What is Lake Champlain Chocolates doing to address this situation?**

Lake Champlain Chocolates made immediate enhancements to our systems, security and practices. Additionally, we have engaged experts to assist us in conducting a full review of our security practices and systems to ensure that additional security protocols are in place going forward.

We are committed to helping those people who may have been impacted by this unfortunate situation. That's why Lake Champlain Chocolates has contracted with CyberScout, a company specialized in identity theft education, to assist you with any questions you may have concerning this matter. For **Proactive Fraud Assistance** and to obtain additional information, **please call the CyberScout help line at 1-800-405-6108 and provide the following unique code:** <CODE HERE.>

**What can I do to address this situation?**

While we have no indication that your debit or credit card has been misused, Lake Champlain Chocolates recommends that you remain vigilant over the next twelve to twenty-four months for incidents of fraud and identity theft. It is **recommended that you:**

Notify your bank of this incident to inform them that your account may be at an increased risk for fraud and so that your bank can flag your account.

Review and monitor credit card and other account statements regularly and report any incidences of suspicious activity; and

750 Pine Street, Burlington, VT 05401  
P: 800-465-5909  
www.LakeChamplainChocolates.com

Obtain and monitor free credit reports for unexplained, suspicious or unauthorized activity. You may obtain a copy of your credit report once per year by contacting each of the nationwide consumer credit reporting agencies identified below. You may also obtain information about additional protections, such as fraud alerts and security freezes, from each of the three credit reporting agencies shown below.

**Experian (1-888-397-3742)**  
P.O. Box 4500  
Allen, TX 75013  
[www.experian.com](http://www.experian.com)

**Equifax (1-800-525-6285)**  
P.O. Box 740241  
Atlanta, GA 30374  
[www.equifax.com](http://www.equifax.com)

**TransUnion (1-800-680-7289)**  
P.O. Box 2000  
Chester, PA 19016  
[www.transunion.com](http://www.transunion.com)

You can obtain your free copies by going to the following website: [www.annualcreditreport.com](http://www.annualcreditreport.com) or by calling them toll-free at 1-877-322-8228. (Hearing impaired consumers can access their TDD service at 1-877-730-4204).

- **Upon receipt of your credit report**, we recommend that you review it carefully for any suspicious activity.
- Be sure to promptly report any suspicious activity to your financial institution or Lake Champlain Chocolates

**What else can I do to better protect myself?**

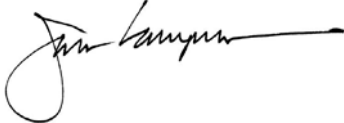
You can obtain more information about identity theft and ways to protect yourself from the Federal Trade Commission (FTC). The FTC has an identity theft hotline: 877-438-4338; TTY: 1-866-653-4261. They also provide information on-line at [www.ftc.gov/idtheft](http://www.ftc.gov/idtheft).

**May I speak directly with Lake Champlain Chocolates regarding this incident?**

While CyberScout should be able to provide thorough assistance and answer most of your questions, we understand that you might wish to speak with us directly regarding this incident. If so, please call our team at **800-465-5909** from 8:30 am to 5:30 pm Eastern Daylight Time, Monday through Friday.

At Lake Champlain Chocolates, we take our responsibilities to protect your personal information very seriously. Thank you for your understanding and cooperation.

Sincerely,



Jim Lampman  
Founder and CEO

750 Pine Street, Burlington, VT 05401  
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