GUIDE TO UNDERSTANDING THE MONTANA DRIVER RECORD

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GUIDE TO UNDERSTANDING THE MONTANA DRIVER RECORD

Purpose of the Guide

The purpose of this guide is to help you understand how to read a Montana driver record. Terms within this guide that are in bold text are defined in the glossary at the end of this guide.

The Department of Justice Motor Vehicle Division (MVD) maintains customer information as part of their permanent Montana driver record.

Montana Code Annotated (MCA) Title 61, Chapter 11 contains the primary statutes governing a driver record, the Montana Driver Privacy Protection Act (DPPA), and the release of a driver record.

Montana law restricts who may receive and how some aspects of a driver record may be used or applied. For example, under MCA 33-18-210(9), a conviction date older than three years derived solely from a driver record, may not be used to affect a person’s insurance rates or insurance eligibility. All MCA is available at https://leg.mt.gov/bills/mca/index.html.

Types of Driver Records

The driver record types are:

1. A Montana basic driver record; or
2. A Montana commercial driver record.

Basic Driver Record

A Montana basic driver record is a compilation of a person’s lifetime driving history, and includes personal history, licensing information, convictions, sanctions, and motor vehicle accident history. The basic driver record will no longer include the medical status, the self-certification and the expiration date.

Note: A driver record can include information for a person who

- only has a Montana identification (ID) card;
- has no Montana credential; or
- lives outside Montana, has an out of state driver license, and received a ticket in Montana resulting in a sanction.
**Commercial Driver Record**

A commercial driver record contains the basic driver record and has additional information specific to commercial drivers, including their medical qualifications. The Montana Legislature has restricted the individuals who may receive a commercial driver record. See MCA 61-11-105(3)(b).

**Certified Driver Record**

A certified driver record contains the same information as a basic or commercial driver record with additional language certifying the information to be true and correct as recorded on the driver record. For example, a person may need a certified driver record to submit to a court.

**Privilege, Status, and Credential Type**

A person will always have a privilege status even if they do not hold a Montana credential.

The status is derived at the time the driver record is printed. It is derived based upon a person’s

- privilege (*their ability to drive or get a driver license*);
- credential issued by Montana;
- driving history; and
- active sanctions.

**Information in a Montana Driver Record**

The information compiled in a Montana driver record is separated into the following sections:

1. Requestor Information;
2. Driver and Credential Information;
3. Medical Certificate Information (Commercial drivers only);
4. Active Sanctions;
5. Sanctions History with Related Events;
6. **History Events**; and
7. Accident History.
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Notes:

- Some information is designated as highly restricted information. Highly restricted personal information is only disclosed to others under tightly regulated circumstances that are specifically authorized or required under the law. For example, medical or disability information.
- If a Montana driver is convicted of a driving offense in another state, those convictions will appear on their Montana driver record.

A cover page with driver record search results is included with the driver record information a person receives.

Requestor Information
The name and address of the person requesting the driver record and the date the driver record was issued will appear in this section.

Driver and Credential Information
Depending on the type of driver record requested and who requested the record, this section of a driver record may include the following information on the driver:

- Name (Legal name);
- Date of Birth;
- First License Date (The first date on MVD’s system that the person was licensed in Montana; however, due to systematic changes this date may have been periodically reset);
- Privilege (The right to drive or obtain a driver license);
  - Driver license;
  - Commercial driver license.
- Status (This is derived from the privilege, credentials, sanctions, and history events);
  - Deceased (The person is deceased);
  - Expired (The license or identification expiration date is in the past);
  - Learners (Also known as a learner license);
  - Licensed (The person has a valid non-commercial or commercial driver license);
  - No License (The person does not have a valid Montana commercial or non-commercial driver license);
  - Not Eligible (The person does not qualify for a driver license. For example, their license is suspended because of a driving under the influence of alcohol conviction);
  - Probationary (The person is restricted to essential driving only in a non-commercial vehicle);
• Revoked (The person’s driver license and privilege to drive are canceled and they are not authorized to operate a motor vehicle. In some cases, a person’s commercial driver license may be revoked, but they may have a valid standard license);
• Revoked HTO (The person’s driver license and privilege to drive are fully canceled because they have accumulated 30 or more conviction points within a 3-year period);
• Suspended (A driver’s temporary inability to lawfully operate a motor vehicle); or
• Valid (Applies only to a person’s identification card).

• Credential No (The driver license or ID card number, or it can also be a number assigned to a person whose privilege has been affected by Montana, but they do not have a driver license in Montana);
• State (Jurisdiction credential is issued in);
• Credential Type;
  o CDL A (Commercial Driver License Class A);
  o CDL B (Commercial Driver License Class B);
  o CDL C (Commercial Driver License Class C);
  o CDTP LL (Cooperative Driver Testing Program Learner License);
  o CLP A (Commercial Learner Permit Class A);
  o CLP B (Commercial Learner Permit Class B);
  o CLP C (Commercial Learner Permit Class C);
  o Driver License;
  o Driver LL (Learner License);
  o 30 Day LL (30 Day Learner License);
  o FARSI B (Seasonal CDL Class B);
  o FARSI C; (Seasonal CDL Class C);
  o ID card;
  o MC Only (Motorcycle Only - The driver is only authorized to drive a motorcycle and no other motor vehicle);
  o MC LL (Motorcycle Learner License);
  o Probationary (restricted driver license for essential driving only); or
  o None.

• CDL Type;
  o Interstate; or
  o Intrastate.

• Issue Date (Date credential was issued);
• End Date (Date credential expires);
• Endorsements (Additional certifications authorizing the driver to operate specific vehicles or to carry specific freight. For example, a motorcycle or hazardous materials endorsement) Note: These are the standard list supported by American Association of Motor Vehicle Administrators;
  o See the “Endorsements” table below.
**Endorsements**

<table>
<thead>
<tr>
<th>Type</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Double/Triple Trailers</td>
<td>Authority to operate a commercial vehicle pulling double or triple trailers</td>
</tr>
<tr>
<td>Hazmat</td>
<td>Authority to engage in commercial transportation of hazardous materials that pose a risk to health, safety, and property during transportation</td>
</tr>
<tr>
<td>Hazmat/Tank</td>
<td>Authority to engage in commercial transportation of hazardous materials in a tanker</td>
</tr>
<tr>
<td>Motorcycle</td>
<td>Authority to operate a motorcycle</td>
</tr>
<tr>
<td>Passenger</td>
<td>Authority to transport 16 or more persons in a commercial vehicle</td>
</tr>
<tr>
<td>School Bus</td>
<td>Authority to operate a school bus</td>
</tr>
<tr>
<td>Tank</td>
<td>Authority to operate a commercial vehicle used to transport liquid or gases</td>
</tr>
</tbody>
</table>

- Hazardous Materials Endorsement;
  - **TSA Security Threat Assessment**;
  - TSA Security Threat Assessment Expiration Date (*Date assessment expires*).
- Restrictions;
  - See the “Restrictions” table below. *Most of the restrictions that Montana utilizes are contained on the standard list supported by American Association of Motor Vehicle Administrators.*
## Restrictions

<table>
<thead>
<tr>
<th>Type</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>3-Wheeler Only</td>
<td>Restricted to operating a 3-wheeler motorcycle only and prohibits the operation of a two-wheel motorcycle</td>
</tr>
<tr>
<td>45-55 MPH</td>
<td>Limits the speed a driver may operate—up to 45 mph on secondary roads and 55 mph on the interstate</td>
</tr>
<tr>
<td>Auto Trans Only</td>
<td>Requires the driver to operate a motor vehicle with automatic transmission due to an impairment</td>
</tr>
<tr>
<td>Corrective Lenses</td>
<td>Requires the driver to wear corrective lenses while driving</td>
</tr>
<tr>
<td>Daylight Only</td>
<td>Restricts the operation of a motor vehicle between half hour before sunrise and half hour after sunset</td>
</tr>
<tr>
<td>Empty Tanks</td>
<td>Restricts an individual with a commercial learner permit (CLP) to only drive with an empty tank</td>
</tr>
<tr>
<td>Essential Only</td>
<td>A restricted driver license limiting the operation to essential driving only</td>
</tr>
<tr>
<td>FARS I CDL B Active</td>
<td>A seasonal waiver permitting the operation of a Class B commercial vehicle for certain agricultural related activities and for limited miles</td>
</tr>
<tr>
<td>FARS I CDL C Active</td>
<td>A seasonal waiver permitting the operation of a Class C commercial vehicle for certain agricultural related activities and for limited miles</td>
</tr>
<tr>
<td>Felony Probation</td>
<td>Notification the driver is on felony probation and is restricted to only driving as authorized by their felony probation officer, and specifies the date the felony probation restriction ends</td>
</tr>
<tr>
<td>Ignition Interlock Required</td>
<td>Restricts the driver to only operating a motor vehicle with an installed ignition interlock and specifies the date restriction ends</td>
</tr>
<tr>
<td>Intrastate</td>
<td>Restricts the operation of a commercial motor vehicle to within the boundaries of Montana</td>
</tr>
<tr>
<td>Learner License</td>
<td>Requires the driver to only operate a motor vehicle in the presence of a licensed driver seated beside them</td>
</tr>
<tr>
<td>Left Outside Mirror</td>
<td>Restricts the operation to a motor vehicle with a left-side mirror because the driver cannot meet the 20/40 standard from either right or left eye, or is deaf, wears a hearing aid, or is hard of hearing</td>
</tr>
<tr>
<td>Low Speed Vehicle</td>
<td>Restricts the driver to only operate an electrical vehicle exclusively designed to operate at a low speed</td>
</tr>
<tr>
<td>Type</td>
<td>Description</td>
</tr>
<tr>
<td>-------------------------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Mechanical Aid</td>
<td>Restricts the driver to operating a motor vehicle with an aid or device allowing them to safely operate a motor vehicle</td>
</tr>
<tr>
<td>Medical Variance</td>
<td>Has a CDL with a federal medical waiver or skills performance evaluation certificate</td>
</tr>
<tr>
<td>Military Exemption</td>
<td>The driver is a military member whose license expires 90 days after honorable discharge</td>
</tr>
<tr>
<td>Motorcycle Only</td>
<td>Restricts the driver to operate a motorcycle and no other type of motor vehicle</td>
</tr>
<tr>
<td>No Airbrakes</td>
<td>The driver is not authorized to drive a commercial vehicle with air brakes</td>
</tr>
<tr>
<td>No Class A Bus</td>
<td>Restricts the driver to operating a Class B or C bus and cannot operate a Class A bus</td>
</tr>
<tr>
<td>No Class A or B Bus</td>
<td>Restricts the driver to operating a Class C bus and cannot operate a Class A or B bus</td>
</tr>
<tr>
<td>No Full Airbrake CMV</td>
<td>Authorized to drive a commercial motor vehicle with an air-over-hydraulic brake system</td>
</tr>
<tr>
<td>No Inclement Weather</td>
<td>Restricts the driver to not operating a motor vehicle in inclement weather because of a physical or vision impairment</td>
</tr>
<tr>
<td>No Interstate</td>
<td>Prohibits the operation of a motor vehicle on an interstate</td>
</tr>
<tr>
<td>No Manual Transmission in CMV</td>
<td>Authorized to drive a commercial vehicle with automatic transmission only and cannot drive a commercial motor vehicle with manual transmission</td>
</tr>
<tr>
<td>No Passengers</td>
<td>Commercial learner permit has a passenger endorsement but cannot drive with any passenger except an auditor, inspector, examiner, or trainer</td>
</tr>
<tr>
<td>No Tractor Trailer</td>
<td>Not authorized to operate a commercial vehicle with a 5th-wheel or skid plate connection</td>
</tr>
<tr>
<td>Other</td>
<td>Nonspecified catch all restriction; rarely used</td>
</tr>
<tr>
<td>Oxygen While Driving</td>
<td>Restricts the driver to only operating a motor vehicle if using oxygen</td>
</tr>
</tbody>
</table>
### Restrictions

<table>
<thead>
<tr>
<th>Type</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prosthetic Aid</td>
<td>A driver who is missing a limb and is authorized to only operate a vehicle while using a prosthetic aid</td>
</tr>
<tr>
<td>Restricted Area</td>
<td>Restricts the driver to only drive on the described route</td>
</tr>
<tr>
<td>Restricted GDL</td>
<td>The driver has been issued a graduated driver license (GDL) and is restricted to the GDL requirements and specifies the date on which GDL period ends</td>
</tr>
<tr>
<td>To-From Bus</td>
<td>The driver is restricted to only driving to or from a school bus stop</td>
</tr>
<tr>
<td>To-From School</td>
<td>The driver is restricted to only driving to or from a school</td>
</tr>
<tr>
<td>Underlying License Req for CLP</td>
<td>A driver must have underlying license for permit to be valid</td>
</tr>
<tr>
<td>Valid Only in Montana</td>
<td>The driver is restricted to operate a motor vehicle only within the boundaries of Montana</td>
</tr>
</tbody>
</table>

- Special Restrictions *(Related to medical and/or vision issues)*;
  - Examples of free text special restrictions, include
    - Hand controls; or
    - Travel only to and from school.
- Historical information;
  - Surrender(s) to Montana;
    - For example, an Arizona driver moves to Montana and surrenders their Arizona driver license to MVD when issued a Montana driver license; and
  - Surrender(s) to Another Jurisdiction;
    - For example, a Montana driver moves to Arizona and surrenders their Montana driver license to them when issued an Arizona driver license.
- Identification Information *(Commercial driver record only)*;
  - Name *(Previous name or alias)*;
  - Last name;
  - First name;
  - Middle name;
  - Suffix;
  - Truncated *(A certain number of letters in a person’s name may be deleted due to system limitations)*; and
  - Transliterated *(A name is transcribed into corresponding letters of the English alphabet).*
Medical Certificate Information

This section only appears if a person is or has been a commercial driver, and includes the following information regarding a commercial driver’s Medical Examiner Certificate (MEC) or a Montana Medical Card (MMC):

- **Self-Certification** – All Montana commercial drivers or commercial learner permit holders must self-certify:
  - Non-Excepted Interstate – The driver operates or expects to operate a commercial vehicle across state borders. The driver must obtain a medical examiner certificate or receive an applicable federal waiver.
  - Excepted Interstate – The driver operates or expects to operate a commercial vehicle for limited purposes as defined in federal regulation, across state borders. The driver is not required to hold a medical examiner certificate.
  - Non-Excepted Intrastate – The driver is only operating within the borders of Montana. The driver must obtain a medical examiner certificate. If the driver is unable to qualify for the federal MEC, the driver must qualify for a Montana Medical Card (MMC).
  - Excepted Intrastate – The driver operates or expects to operate a commercial vehicle for limited purposes, however this is currently not an option for Montana CDL customers.

- **Medical Status (MEC or MMC);**
  - Certified *(The person has met the qualifications to drive a commercial motor vehicle)*; or
  - Not Certified *(The person has not met the qualifications to drive a commercial motor vehicle. For example, they will be “not certified” if they have a Class A driver license and an expired MEC).*

- **Issue Date (Date MEC or MMC is issued);**
- **Expiration Date (Date MEC or MMC expires);**
- **Certificate Restrictions *(The medical provider has placed certain restrictions on the driver. For example, corrective lenses)*;**
- **Effective Date (Date certificate restrictions are in effect);**
- **Expiration Date (Date certificate restrictions expire);**
- **Medical Examiner Information;**
  - Name;
  - Specialty *(The medical examiner’s area of expertise, for example, a chiropractor or registered nurse)*;
  - License Number;
  - State;
  - Phone; and
  - National Registry Number *(The number assigned by the Federal Motor Carrier Safety Administration (FMCSA) indicating the medical examiner is certified).*
Active Sanctions

This section details any active sanctions on the driver record, and may include the:

- Start Date (*Date the sanction started*);
- End Date (*Date the sanction period ends*);
  
  **Note:** An end date does not necessarily mean the sanction is closed. A sanction will remain active if there are unmet requirements.

- Action (*Suspended, revoked, revoked HTO, canceled, and other*);
- Description (*For example, “Driving while license suspended”*);
- Unmet Requirements (*Requirements a driver must comply with before they are eligible to be licensed. For example, “Ignition interlock required”*);
- Vio Date (*Violation date*);
- Conv date (*Conviction date*);
- Juris (*The state or country an offense occurred in. For example, Montana, Arizona or Puerto Rico*);
- Ref number (*Conviction number or court case number*);
- Statute (*The specific state statute violated or a local ordinance violation*);
- ACD (*An American Association of Motor Vehicle Administrators (AAMVA) code used to identify driver convictions and withdrawals enabling states to exchange this information*);
- Court Name; and
- Description (*For example, “Felony while operating a motor vehicle - felony DUI”*).

Sanctions History with Related Events

This section details any past sanctions applied to a driver record and the related event that led to the sanction. This may include sanctions applied by another state. The list is sorted with the most recent sanctions and related events at the top.

The sanction information includes:

- Start Date (*Date the sanction started*);
- End Date (*Date the sanction ended*);
- Action (*Suspended, revoked, revoked HTO, canceled, and other*);
- Description (*For example, “First DUI”*); and
- Requirements Met Date (*Date all requirements were met*).
  
  **Note:** Often the end date and the requirements met date are the same. However, if there were unmet requirements when the sanction period ended, the requirements met date will be after the end date.
The related history event information may include the:

- Vio Date (Violation date);
- Conv Date (Conviction date);
- Juris (The state or country an offense occurred in. For example, Montana, Arizona or Puerto Rico);
- Ref Number (Conviction number or court case number);
- Statute (The specific state statute violated or a local ordinance violation);
- ACD (An American Association of Motor Vehicle Administrators (AAMVA) code used to identify driver convictions and withdrawals enabling states to exchange this information);
- Court Name; and
- Description (For example, “Driving under the influence of alcohol or drugs”).

**History Events**

This section may include both a driver’s convictions and non-conviction events. History events may include the following information:

- Vio Date (Violation date);
- Conv Date (Conviction date);
- Juris (The state or country an offense occurred in. For example, Montana, Arizona or Puerto Rico);
- Ref Number (Conviction number or court case number);
- Statute (The specific state statute violated or a local ordinance violation);
- ACD (An American Association of Motor Vehicle Administrators (AAMVA) code used to identify driver convictions and withdrawals enabling states to exchange this information);
- CMV/Haz/16-Pass (Yes or no to each, and is dependent on whether the violation occurred in a commercial motor vehicle (CMV), the commercial motor vehicle had a Hazmat placard, or the commercial vehicle was a 16+ passenger vehicle);
- Description (For example, “Careless driving”);
- Points (The number of points associated with a history event);
- Total Conviction Points (From all convictions within three years of the current date); and
- Total Habitual Traffic Offender (HTO) Points (From convictions within three years of the current date that count towards a new HTO declaration).
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Accident History
This section details accidents recorded on a driver record, and includes the:

- Accident Date (The date the accident occurred);
- Receive Date (Date MVD applied the accident to the driver record);
- Juris (The state or country where the accident occurred. For example, Montana, Arizona or Puerto Rico);
- Severity (References if the accident resulted in a fatality, incapacitating injury, non-incapacitating evident injury, possible injury, non-injury, or unknown);
- CMV/Haz (Yes or no to each, and is dependent on whether the accident occurred in a commercial motor vehicle or the commercial motor vehicle had a Hazmat placard); and
- Accident Location.

*See Exhibit A on pages 14, 15, and 16, for a sample Montana Driver Record*

Requesting a Basic or Commercial Driver Record
You can choose one of two methods to request a basic or commercial driver record:

- Online through the Driver History Records service at https://app.mt.gov/dojdrs/; or
- Submit the Driving Record Request/Consent to Release Driving Record to Another Person or Entity form, by mail or in person. The form is available on the Department of Justice website at https://dojmt.gov/driving/driver-licensing-forms/

Fees
Driver record fees are dependent on the driver record type requested, how a person requested the record, and how MVD is returning it to a person. Each driver record request will incur a fee, even if the MVD system has no information about the requested customer in its database or you do not print or save the driver record.

Processing Time
Online requests are processed immediately. MVD processes in-person and mail driver record requests in the order received. Certain requests take priority. For example, time-sensitive requests from courts, law enforcement, and prosecutors.
March 23, 2020

RECORD TEST DRIVER JR
302 N ROBERTS ST
HELENA MT  59601-4543

Your driver records search returned the following results:

Records Not Found: 0
Records Found: 1
Total Records Requested: 1
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Driver Services Bureau
PO Box 201430, Helena MT 59620-1430
Phone: 406-444-3933
Fax: 406-444-1631
Online: doi.mt.gov/driving

March 23, 2020

RECORD TEST DRIVER JR
302 N ROBERTS ST
HELENA MT 59601-4543

Montana Driver Record
This driver record is current as of March 23, 2020 06:40:07 AM

<table>
<thead>
<tr>
<th>Name: Driver, Record Test JR</th>
<th>Date of Birth: 01/01/1974</th>
<th>First License Date: 03/23/2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Privilege: Driver License</td>
<td>Status: Suspended</td>
<td></td>
</tr>
<tr>
<td>Credential No: AAA00001035157</td>
<td>State: MT</td>
<td>Credential Type: Driver License</td>
</tr>
<tr>
<td>CDL Type:</td>
<td>Issue Date: 03/23/2020</td>
<td>End Date: 01/01/2028</td>
</tr>
</tbody>
</table>

Endorsement(s):
- Motorcycle

Restriction(s):
- Corrective Lenses

Special Restriction(s):
- None

Historical Information:
Surrender(s) to Montana:
- Credential No: 123456
- Jurisdiction: SD
- Surrender Date: 03/23/2020

Surrender(s) to Another Jurisdiction:
- None

Active Sanction(s):

<table>
<thead>
<tr>
<th>Start Date</th>
<th>End Date</th>
<th>Action</th>
<th>Description</th>
<th>Unmet Requirements</th>
<th>Court Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>03/23/2020</td>
<td>09/23/2020</td>
<td>Suspended</td>
<td>First DUI</td>
<td>Court recommendation for probationary</td>
<td>Lewis and Clark County</td>
</tr>
<tr>
<td>03/10/2020</td>
<td></td>
<td></td>
<td></td>
<td>Reinstatement fee - Type 2</td>
<td>Justice Court of Record</td>
</tr>
</tbody>
</table>
---

**GUIDE TO UNDERSTANDING THE MONTANA DRIVER RECORD**

Driver Name: Driver, Record Test JR

**Montana Driver Record**
This driver record is current as of: March 23, 2020 06:40:07 AM

### Sanctions History with Related Events

<table>
<thead>
<tr>
<th>Vio Date</th>
<th>Conv Date</th>
<th>Juris</th>
<th>Ref Number</th>
<th>Statute</th>
<th>ACD</th>
<th>Court Name</th>
<th>Requirements Met Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/22/2010</td>
<td>07/16/2019</td>
<td>SD</td>
<td>987343</td>
<td>61-8-301(1)(a)</td>
<td>21</td>
<td>South Dakota</td>
<td>03/23/2020</td>
</tr>
</tbody>
</table>

**Description:** Driving under the influence of alcohol or drugs

### History Events

1. **Vio Date:** 04/22/2010  
   **Conv Date:** 07/16/2019  
   **Juris:** SD  
   **Ref Number:** 987343  
   **Statute:** 61-8-301(1)(a)  
   **ACD:** 21  
   **Court Name:** South Dakota  
   **CMI/Haz/16-Pass:** No / No / No  
   **Description:** Driving under the influence of alcohol or drugs  
   **Points:** 0

2. **Vio Date:** 07/16/2019  
   **Conv Date:** 07/16/2019  
   **Juris:** MT  
   **Ref Number:** 510A987324  
   **Statute:** 61-8-301(1)(a)  
   **ACD:** 21  
   **Court Name:** Lewis and Clark County Justice Court of Record  
   **CMI/Haz/16-Pass:** No / No / No  
   **Description:** Speeding  
   **Points:** 3

3. **Vio Date:** 03/10/2020  
   **Conv Date:** 03/20/2020  
   **Juris:** MT  
   **Ref Number:** 510A987324  
   **Statute:** 61-8-301(1)(a)  
   **ACD:** 21  
   **Court Name:** Lewis and Clark County Justice Court of Record  
   **CMI/Haz/16-Pass:** No / No / No  
   **Description:** Driving under the influence of alcohol or drugs  
   **Points:** 10

**Total Conviction Points:** 13  
Points from all convictions within three years of current date

**Total Habitual Traffic Offender (HTO) Points:** 13  
Points from convictions within three years of current date that count towards a new HTO declaration

### Accident History

None

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End of Record

CJS285

Page 2 of 2
Glossary

Administrative Action: A sanction that is statutorily authorized by MCA and applied by MVD to a driver record. The sanction may result in cancelation, suspension, or revocation of a person’s driver license.

Canceled: This is a type of sanction. A cancelation is when MVD rescinds a previously issued credential.

CDL: Commercial driver license.

Conviction: This term is defined by Montana Code Annotated 61-5-213 and means:
1. a plea of guilty or no contest accepted by the court;
2. an adjudication of guilt that has not been vacated by the appropriate court;
3. a determination that a person has violated or failed to comply with the law in a court of original jurisdiction or by an authorized administrative tribunal;
4. a bond forfeiture that has not been vacated;
5. the payment of a fine or court cost; or
6. the violation of a condition of release without bail, regardless of whether the condition is imposed as part of probation.

Conviction Points: The MVD assigns a statutorily defined value between 0 and 15 to each conviction based on its type. Non-specified non-moving violations have 0 points assigned to them. For example, a driver with expired vehicle plates with a conviction for deliberate homicide resulting from the operation of a motor vehicle, is assigned 15 points. See MCA 61-11-203.

Credential: A driver license, commercial driver license, learner license, probationary license, motorcycle only, identification card, or none.

DPPA: Driver Privacy Protection Act. Montana’s DPPA complies with the federal DPPA. See MCA 61-11-501, and subsequent MCA for the Montana DPPA. The DPPA protects a driver’s personally identifiable information, from use or disclosure.

Federal Motor Carrier Safety Administration (FMCSA): The FMCSA is part of the United States Department of Transportation and is responsible for establishing the testing and licensing requirements for commercial drivers.

Habitual Traffic Offender (HTO): A person is declared an HTO when they accumulate 30 or more conviction points within a 3-year period according to the statute schedule. See 61-11-203.
Habitual Traffic Offender (HTO) Points: MVD assigns points to convictions according to the statute schedule. If there are two or more convictions involving a single occurrence, only the number of points for the specific conviction carrying the highest points is counted toward declaring a person an HTO. MCA 61-11-203(1)(b).

History Event: A record of a conviction, administrative action, or implied consent violation placed on a driver record.

Interstate CDL: Allows a commercial driver to operate a commercial motor vehicle in any state.

Intrastate CDL: Allows a commercial driver to operate a commercial motor vehicle in Montana only.

Learner License: A type of credential MVD issues to an applicant after they have successfully passed the vision screening, knowledge test(s), and is otherwise qualified. The learner license allows the licensee, while in immediate possession of the license and accompanied by a licensed driver seated beside the licensee, to drive a motor vehicle. The type of motor vehicle a licensee may drive is dependent on the type of learner license received—a motor vehicle, commercial motor vehicle, or motorcycle.;

MCA: Montana Code Annotated. These are the laws of Montana passed by the Montana State Legislature.

Medical Examiner Certificate (MEC): A certificate issued after a physical examination of a driver, conducted by a medical examiner who is certified by FMCSA. This is used to determine a commercial driver’s medical qualifications.

Montana Medical Card (MMC): A customer with a Commercial Driver License (CDL) who has attempted to obtain a federal Medical Examiner’s Certificate (MEC) but does not qualify, may attempt to obtain a Montana Medical Card (MMC). The MMC allows commercial operation within the state of Montana.

Sanction: A cancelation, suspension, revocation, or other withdrawal of driver license or privilege to drive.

Self-Certification: CDL drivers must self-certify the type of transportation they are engaged in and then prove they are medically qualified depending on whether they are Non-Excepted or Excepted Interstate, or Non-Excepted Intrastate.

Statute: Montana Code Annotated (MCA), or a local ordinance number.
**TSA Security Threat Assessment:** The Transportation Security Administration (TSA) conducts a threat assessment for any driver seeking to obtain, renew and transfer a hazardous materials endorsement on a state-issued commercial driver license.

**Version History:**

[09.29.2020 Final version approved.]