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December 15, 2015

«AddressBlock»

DEC 28 2015

Dear «NAME»:

OFFICE OF CONSUMER PROTECTION

Gonzaga University is writing to inform you of a recent incident that may affect the security of your personal information. We are unaware of any attempted or actual misuse of your personal information, but we are providing this notice to ensure that you are aware of the incident, so that you may take steps to protect your personal information should you feel it is appropriate to do so.

What Happened? On August 30, 2015, an unauthorized third party accessed a faculty member's school-issued laptop computer. Upon discovery of the unauthorized access, immediate steps were taken to terminate the unauthorized access and secure any personal information located on the laptop. A comprehensive forensic investigation of the laptop began the next day. The forensic investigation was completed on November 30, 2015. The forensic investigation was completed on November 30, 2015. This forensic work has produced no conclusive evidence that any data or records were unlawfully obtained and Gonzaga University is unaware of any attempted or actual misuse of any personal data.

What Information Was Involved? The data stored on the laptop may have included your name, Social Security number, Driver's License number, date of birth, home address, and telephone number.

What is Gonzaga Doing? Gonzaga takes the security of your personal information very seriously. We secured the laptop immediately upon learning of the unauthorized access.

In addition to the steps taken above, we are also providing notice of this incident to you, along with information on how to better protect against identity theft and fraud, and access to 24 months of free credit monitoring and identity restoration services with Experian. The enclosed Privacy Safeguards contains information on protecting against identity theft and fraud and instructions on how to enroll and receive the complimentary credit monitoring and identity restoration services.

What Can You Do? You can review the additional information included in the attached Privacy Safeguards Information on how to better protect against identity theft and fraud. You can also enroll to receive the complimentary access to 24 free months of credit monitoring and identity restoration services with Experian's ProtectMyID® Elite. Should you have any questions regarding this incident, please call our hotline at (509) 313-5001, Monday through Friday, 8:00 a.m. to 5:00 p.m. P.S.T.

We sincerely apologize for the inconvenience and concern this unauthorized access has caused you.

We want to assure you that we continue to take appropriate actions to protect the privacy and security of your information.

Sincerely,

Robert Myers
Interim Vice President, Administration and Planning

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PRIVACY SAFEGUARDS

OFFICE OF CONSUMER PROTECTION

To help detect the possible misuse of your information, we are offering enrollment with Experian's credit monitoring and identity restoration services for 24 months at no cost to you.

Activate ProtectMyID Now in Three Easy Steps

1. ENSURE That You Enroll By: **January 31, 2016** (Your code will not work after this date.)
2. VISIT the ProtectMyID Web Site to enroll: www.protectmyid.com/protect
3. PROVIDE Your Activation Code: «CODE»

If you have questions or need an alternative to enrolling online, please call 866-751-1324 and provide reference #: «CODE».

Additional Details Regarding Your 24-MONTH ProtectMyID Membership:

A credit card is **not** required for enrollment in ProtectMyID.

You can contact Experian **immediately** regarding any fraud issues, and have access to the following features once you enroll in ProtectMyID:

- **Experian credit report at signup:** See what information is associated with your credit file.
- **Active Surveillance Alerts:** Monitors the Experian file for indicators of fraud.
- **Internet Scan:** Alerts you if your information is found on sites containing compromised data.
- **Address Change Alerts:** Alerts you of changes to your mailing address.
- **Fraud Resolution:** Identity Theft Resolution agents are immediately available to help you address credit and non-credit related fraud.
- **ExtendCARE:** You receive the same high-level of Fraud Resolution support even after your ProtectMyID membership has expired.
- **\$1 Million Identity Theft Insurance***: Provides coverage for certain costs and unauthorized electronic fund transfers.
- **Lost Wallet Protection:** Get help replacing credit, debit, and medical insurance cards.

Once you have completed enrollment in ProtectMyID, you can receive alerts on your mobile phone by downloading the BillGuard mobile app for FREE. Use your ProtectMyID membership login credentials to sign in to the app in order to access - in one place - both your ProtectMyID alerts and BillGuard features, including monitoring against fraud on your current credit and debit card accounts. Visit protectmyid.com/billguard to learn more.

If you have any questions about ProtectMyID, need help understanding something on your credit report or suspect that an item on your credit report may be fraudulent, please contact **Experian's customer care team at 866-751-1324**.

You may take action directly to further protect against possible identity theft or financial loss. We encourage you to remain vigilant against incidents of identity theft and fraud, to review your account statements, and to monitor your credit reports and explanation of benefits forms for suspicious activity. Under U.S. law you are entitled to one free credit report annually from each of the three major credit reporting bureaus. To order your free credit report, visit www.annualcreditreport.com or call, toll-free, 1-877-322-8228. You may also contact the three major credit bureaus directly to request a free copy of your credit report.

* Identity theft insurance is underwritten by insurance company subsidiaries or affiliates of American International Group, Inc. (AIG). The description herein is a summary and intended for informational purposes only and does not include all terms, conditions and exclusions of the policies described. Please refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be available in all jurisdictions.

At no charge, you can also have these credit bureaus place a "fraud alert" on your file that alerts creditors to take additional steps to verify your identity prior to granting credit in your name. Note, however, that because it tells creditors to follow certain procedures to protect you, it may also delay your ability to obtain credit while the agency verifies your identity. As soon as one credit bureau confirms your fraud alert, the others are notified to place fraud alerts on your file. Should you wish to place a fraud alert, or should you have any questions regarding your credit report, please contact any one of the agencies listed below.

Equifax
P.O. Box 105069
Atlanta, GA 30348
800-525-6285
www.equifax.com

Experian
P.O. Box 2002
Allen, TX 75013
888-397-3742
www.experian.com

TransUnion
P.O. Box 2000
Chester, PA 19022-2000
800-680-7289
www.transunion.com

You may also place a security freeze on your credit reports. A security freeze prohibits a credit bureau from releasing any information from a consumer's credit report without the consumer's written authorization. However, please be advised that placing a security freeze on your credit report may delay, interfere with, or prevent the timely approval of any requests you make for new loans, credit mortgages, employment, housing, or other services. If you have been a victim of identity theft, and you provide the credit bureau with a valid police report, it cannot charge you to place, list or remove a security freeze. In all other cases, a credit bureau may charge you a fee to place, temporarily lift, or permanently remove a security freeze. You will need to place a security freeze separately with each of the three major credit bureaus listed above if you wish to place a freeze on all of your credit files.

To find out more on how to place a security freeze, you can use the following contact information:

Equifax Security Freeze
P.O. Box 105788
Atlanta, GA 30348
1-800-685-1111
(NY residents please call
1-800-349-9960)
www.equifax.com/help/credit-freeze/en_cp

Experian Security Freeze
P.O. Box 9554
Allen, TX 75013
1-888-397-3742
www.experian.com/freeze/center.html

TransUnion Fraud Victim
Assistance
P.O. Box 6790
Fullerton, CA 92834
Fraud Division
800-680-7289
www.transunion.com/freeze

You can further educate yourself regarding identity theft, and the steps you can take to protect yourself, by contacting your state Attorney General or the Federal Trade Commission. The Federal Trade Commission also encourages those who discover that their information has been misused to file a complaint with them. The Federal Trade Commission can be reached at: 600 Pennsylvania Avenue, NW, Washington, DC 20580, www.ftc.gov/idtheft, 1-877-ID-THEFT (1-877-438-4338); TTY: 1-866-653-4261. Instances of known or suspected identity theft should be reported to law enforcement, your Attorney General, and the FTC. You can also further educate yourself about placing a fraud alert or security freeze on your credit file by contacting the FTC or your state's Attorney General.

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