



C/O ID Experts
PO Box 4219
Everett WA 98204

ENDORSE



NAME

ADDRESS1

ADDRESS2

CSZ

COUNTRY



SEQ
CODE 2D
Ver 1

BREAK

February 28, 2020

Re: Data Security Incident

Dear <<FirstName>> <<MiddleName>> <<LastName>>,

We are writing to inform you of a data security incident experienced by Ozark Orthopaedics, PA (“Ozark”) that may have affected your personal information. At Ozark, we take the privacy and security of personal information very seriously. This letter contains information about the incident and steps you can take to protect your personal information.

What Happened? On or about October 8, 2019, Ozark discovered unusual activity within its email system. Upon discovering this activity, Ozark took immediate steps to secure its email system and began an investigation. In so doing, Ozark engaged an independent cyber forensics firm to determine what happened and whether any personal information was affected by the incident. On November 18, 2019, Ozark learned that four employee email accounts had been accessed without authorization. On December 30, 2019, Ozark learned that messages and attachments contained within the accessed email accounts included some of your personal information. Though Ozark is not aware of any misuse of your personal information, we are providing you notification and information about steps you can take to protect your personal information out of an abundance of caution.

What Information Was Involved? The following information may have been involved in the incident: your name and <<affected Data Sets>>.

What We Are Doing. As soon as Ozark discovered the incident, we took the steps described above. We also implemented additional security features for our email system to reduce the risk of a similar incident occurring in the future. In addition, we are providing you information about steps you can take to protect your personal information.

What You Can Do. While we are not aware of any misuse of information involved in this incident, we encourage you to follow the recommendations included on the following page.

For more information: Further information about how to protect your personal information appears on the following page. If you have questions, please call (833) 554-0515, Monday through Friday from 9 a.m. - 9 p.m. Eastern Time.

We appreciate your patience and loyalty to Ozark throughout this incident and we sincerely apologize for any worry or inconvenience that this incident may cause you.

Sincerely,

A handwritten signature in black ink, appearing to read "Brad Phillips". The signature is written in a cursive, slightly slanted style.

Brad Phillips
Chief Executive Officer
Ozark Orthopaedics, PA

Steps You Can Take to Further Protect Your Information

Review Your Account Statements and Notify Law Enforcement of Suspicious Activity: As a precautionary measure, we recommend that you remain vigilant and review your account statements and credit reports closely. If you detect any suspicious activity on an account, you should promptly notify the financial institution or company with which the account is maintained. You should also promptly report any fraudulent activity or any suspected incidence of identity theft to proper law enforcement authorities, your state attorney general, and/or the Federal Trade Commission (the "FTC").

Copy of Credit Report: You may obtain a free copy of your credit report from each of the three major credit reporting agencies once every 12 months by visiting <http://www.annualcreditreport.com/>, calling toll-free 877-322-8228, or by completing an Annual Credit Report Request Form and mailing it to Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348. You can also contact one of the following three national credit reporting agencies:

Equifax

P.O. Box 105851
Atlanta, GA 30348
1-800-525-6285
www.equifax.com

Experian

P.O. Box 9532
Allen, TX 75013
1-888-397-3742
www.experian.com

TransUnion

P.O. Box 1000
Chester, PA 19016
1-877-322-8228
www.transunion.com

Free Annual Report

P.O. Box 105281
Atlanta, GA 30348
1-877-322-8228
www.annualcreditreport.com

Fraud Alert: You may want to consider placing a fraud alert on your credit report. An initial fraud alert is free and will stay on your credit file for at least one year. The alert informs creditors of possible fraudulent activity within your report and requests that the creditor contact you prior to establishing any accounts in your name. To place a fraud alert on your credit report, contact any of the three credit reporting agencies identified above. Additional information is available at <http://www.annualcreditreport.com>.

Security Freeze: In some U.S. states, you have the right to put a security freeze on your credit file. This will prevent new credit from being opened in your name without the use of a PIN number that is issued to you when you initiate the freeze. A security freeze is designed to prevent potential creditors from accessing your credit report without your consent. As a result, using a security freeze may interfere with or delay your ability to obtain credit. You must separately place a security freeze on your credit file with each credit reporting agency. A security freeze may be placed or lifted free of charge. In order to place a security freeze, you may be required to provide the consumer reporting agency with information that identifies you including your full name, Social Security number, date of birth, current and previous addresses, a copy of your state-issued identification card, and a recent utility bill, bank statement or insurance statement.

Additional Free Resources: You can obtain information from the consumer reporting agencies, the FTC or from your respective state Attorney General about steps you can take toward preventing identity theft. You may report suspected identity theft to local law enforcement, including to the FTC or to the Attorney General in your state. Residents of Maryland, North Carolina, and Rhode Island can obtain more information from their Attorneys General using the contact information below.

Federal Trade Commission

600 Pennsylvania Ave, NW
Washington, DC 20580
consumer.ftc.gov, and
www.ftc.gov/idtheft
1-877-438-4338

**Maryland Attorney
General**

200 St. Paul Place
Baltimore, MD 21202
oag.state.md.us
1-888-743-0023

**North Carolina Attorney
General**

9001 Mail Service Center
Raleigh, NC 27699
ncdoj.gov
1-877-566-7226

**Rhode Island
Attorney General**

150 South Main Street
Providence, RI 02903
<http://www.riag.ri.gov>
401-274-4400

You also have certain rights under the Fair Credit Reporting Act (FCRA): These rights include knowing what is in your file; disputing incomplete or inaccurate information; and requiring consumer reporting agencies correct or delete inaccurate, incomplete, or unverifiable information. For more information about the FCRA, please visit <https://www.consumer.ftc.gov/articles/pdf-0096-fair-credit-reporting-act.pdf>.

