



EVIDENCE SUBMISSION FORM

Montana Department of Justice
 Forensic Science Division
 Mailing - P.O. Box 16170 Missoula, MT 59808
 Physical - 2679 Palmer Street Missoula, MT 59808
 Ph. 406-728-4970 Fax 406-549-1067

LAB USE ONLY

Agency: _____
 Detective/Officer: _____
 Address: _____
 Phone #: _____

Agency Case#: _____
 Offense/Offense Date: _____
 County of Offense: _____
 Email - **REQUIRED**: _____

Victim/Suspect/Subject Information (please provide FULL NAME)

Additional Resubmittal Lab Case # _____

Vic Sus Sub	_____ LP Cases Only DOB/SID: _____	Vic Sus Sub	_____ LP Cases Only DOB/SID: _____	Vic Sus Sub	_____ LP Cases Only DOB/SID: _____
Vic Sus Sub	_____ LP Cases Only DOB/SID: _____	Vic Sus Sub	_____ LP Cases Only DOB/SID: _____	Vic Sus Sub	_____ LP Cases Only DOB/SID: _____

**Relevant Case Synopsis/
 Additional Information**

All DNA submissions REQUIRE a police report submitted with the evidence.

Lab Item #	Agency Item #	Description of Evidence - REQUIRED	Requested Exam(s) - REQUIRED				
			BIO	FA	LP	CHEM	GSR
			BIO	FA	LP	CHEM	GSR
			BIO	FA	LP	CHEM	GSR
			BIO	FA	LP	CHEM	GSR
			BIO	FA	LP	CHEM	GSR
			BIO	FA	LP	CHEM	GSR
			BIO	FA	LP	CHEM	GSR
			BIO	FA	LP	CHEM	GSR
			BIO	FA	LP	CHEM	GSR
			BIO	FA	LP	CHEM	GSR
			BIO	FA	LP	CHEM	GSR

Chain of Custody			
Received From	Received By	Date	Comments

Requested Exam Codes:

BIO: DNA, Serology
FA: Firearms, Tool Marks, SN Restoration, Distance, Fracture Match
LP: Latent Prints, AFIS
CHEM: Chemical Analysis
GSR: Gunshot Residue Kit

INTERNAL CHAIN OF CUSTODY AVAILABLE UPON REQUEST

***CUSTOMER AGREEMENT/CONTRACT** By submission of this form and the evidence, the submitting agency acknowledges that (1) the evidence will be examined and analyzed in accordance with established laboratory sampling plans and capabilities; utilizing validated methods, instrumentation, and deviations (when applicable); (2) laboratory reports will be formatted in accordance with the laboratory's policies and information not provided per accreditation requirements, will be retained and available upon request. This information is outlined on the DOJ FSD website under "Simplified Reports". As needed, laboratory personnel will contact the submitting agency to clarify requests or obtain additional information to assist in analysis. Biology sample consumption consent refer to <https://dojmt.gov/crime/forms/>.*

EVIDENCE SUBMISSION FORM. Revised September 16, 2020