

January 17, 2017

[name]

[address]

Dear [name]:

Contech Engineered Solutions understands the importance of protecting personal information. We are writing to inform you about an incident that may involve some of your information.

On October 10, 2016, we learned that password-protected laptop computers issued to our employees had been stolen from our Irving, Texas facility. The theft was reported to the Irving Police Department, and we immediately began an internal investigation. After conducting a thorough review, we determined that one of the laptops contained your name, address, and driver's license number. Although we continue to work with law enforcement, at this time, the laptops have not been located.

We have no reason to believe that any of your information has been accessed or used improperly. However, in an abundance of caution, we are offering you a free one-year membership of Experian's® ProtectMyID® Alert. This product helps detect possible misuse of your personal information and provides you with superior identity protection services focused on immediate identification and resolution of identity theft. ProtectMyID Alert is completely free to you and enrolling in this program will not hurt your credit score. Unfortunately, due to privacy laws, we are not able to enroll you directly. **For more information on identity theft prevention and ProtectMyID Alert, including instructions on how to activate your complimentary one-year membership, please see the additional information provided in this letter.**

We deeply regret any inconvenience this may cause you. To help prevent something like this from happening again, we have taken measures to increase the security at our Irving, Texas facility. If you have any questions, please call 678-475-5706 Monday through Friday, between 9:00 a.m. and 5:00 p.m. Eastern Time.

Sincerely,

Thomas P. Slabe

Thomas P. Slabe

Executive Vice President – Stormwater & Pipe

Activate ProtectMyID Now in Three Easy Steps

1. ENSURE **That You Enroll By: January 14, 2018** (You will not be able to enroll after this date.)
2. VISIT the **ProtectMyID Web Site: <http://www.protectmyid.com/alert>**
3. PROVIDE **Your Activation Code:**

If you have questions or need an alternative to enrolling online, please call 1-877-297-7780 and provide engagement #:

ADDITIONAL DETAILS REGARDING YOUR 12-MONTH PROTECTMYID MEMBERSHIP:

A credit card is not required for enrollment.

You can contact Experian immediately regarding any fraud issues, and have access to the following features once you enroll in ProtectMyID

- **Experian credit report at signup:** See what information is associated with your credit file.
- **Active Surveillance Alerts:** Monitors Experian file for indicators of fraud.
- **Fraud Resolution:** Identity Theft Resolution agents are immediately available to help you address credit and non-credit related fraud.
- **ExtendCARE:** You receive the same high-level of Fraud Resolution support even after your ProtectMyID membership has expired.
- **\$1 Million Identity Theft Insurance***: Provides coverage for certain costs and unauthorized electronic fund transfers.

Once your enrollment in ProtectMyID is complete, you should carefully review your credit report for inaccurate or suspicious items. If you have any questions about ProtectMyID, need help understanding something on your credit report or suspect that an item on your credit report may be fraudulent, please contact Experian's customer care team at 1-877-297-7780.

Even if you choose not to take advantage of this free credit monitoring service, we recommend that you remain vigilant to the possibility of fraud and identity theft by reviewing your credit card, bank, and other financial statements for any unauthorized activity. You may also obtain a copy of your credit report, free of charge, directly from each of the three nationwide credit reporting agencies. To order your credit report, free of charge once every 12 months, please visit www.annualcreditreport.com or call toll free at 1-877-322-8228. Contact information for the three nationwide credit reporting agencies is as follows:

Equifax	Experian	TransUnion
PO Box 740241	PO Box 2002	PO Box 2000
Atlanta, GA 30374	Allen, TX 75013	Chester, PA 19022
www.equifax.com	www.experian.com	www.transunion.com
1-800-525-6285	1-888-397-3742	1-800-680-7289

If you believe you are the victim of identity theft or have reason to believe your personal information has been misused, you should immediately contact the Federal Trade Commission and/or the Attorney General's office in your home state. Contact information for the Federal Trade Commission is as follows:

*Identity theft insurance is underwritten by insurance company subsidiaries or affiliates of American International Group, Inc. (AIG). The description herein is a summary and intended for informational purposes only and does not include all terms, conditions and exclusions of the policies described. Please refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be available in all jurisdictions.

Federal Trade Commission
600 Pennsylvania Avenue, NW
Washington, DC 20580
www.ftc.gov
1-877-438-4338

You can obtain information from these sources about steps an individual can take to avoid identity theft as well as information about fraud alerts and security freezes. You should also contact your local law enforcement authorities and file a police report. Obtain a copy of the police report in case you are asked to provide copies to creditors to correct your records.