



To Enroll, Please Call:  
1-833-297-6402  
Or Visit:  
<https://ide.myidcare.com/miller-kaplan>  
Enrollment Code: <<XXXXXXXXXX>>

July 10, 2019

Subject: Notice of Data Breach

Dear <<First Name>> <<Last Name>>,

We are writing to inform you of a data security incident that may have affected your personal information. Miller Kaplan Arase LLP (“MKA”) provides certain auditing services to benefit plans, and your information was provided to us for that purpose. The privacy and security of your personal information is extremely important to MKA. That is why we are writing to inform you about this incident, offer you complimentary credit monitoring and identity protection services, and provide you with information relating to steps that can be taken to help protect your information.

**What Happened?** On March 22, 2019, MKA learned that an unauthorized individual had gained access to an employee’s email account for a limited period of time. Upon discovering this information, MKA immediately took steps to secure all MKA email accounts and began an investigation.

MKA also engaged an independent forensics firm to determine what happened and to conduct an extensive review of the email account to assess whether personal information had been accessed or acquired without authorization. On May 20, 2019, the investigation confirmed that messages and attachments contained within the impacted email account may have included some of your personal information. Following this, MKA conducted an extensive search of its records for current address information in order to notify you of the incident. Since that time MKA retained a third-party recovery services expert to assist with providing this notification letter to you.

Through the review conducted by the forensics firm, MKA has not discovered evidence to suggest that your personal information has been misused. Nonetheless, out of an abundance of caution, we are writing to inform you of the incident and to provide you with access to complimentary credit monitoring and identity protection services.

**What Information Was Involved?** The types of information that may have been impacted include: names, addresses, Social Security numbers, dates of birth, plan information, financial account numbers, routing numbers, medical history information and/or health insurance information. This is a list of all of the possible information that was present in the email account, and the types of information involved varied from person to person. You may obtain more information about the information involved by contacting our dedicated call center at 1-833-297-6402.

**What Are We Doing?** As soon as MKA discovered the incident, we took the steps described above. We also reported this matter to the FBI and to local law enforcement, and will provide whatever cooperation is necessary to hold the perpetrators of this incident accountable. We have also taken measures to further enhance the security of our systems and network, including resetting account passwords and implementing multi-factor authentication for remote email access. Following this incident, MKA provided employees additional training and is in the process of reviewing its policies and procedures to further enhance the security of personal information in our possession and to prevent similar incidents from happening in the future.

We are also providing you with information about steps that you can take to help protect your personal information and, as an added precaution, we are offering you complimentary credit monitoring and identity protection services through ID Experts' MyIDCare™ for 36 months.

ID Experts is a data breach and recovery services expert and has extensive experience helping individuals who have had an unintentional exposure of personal information.

MyIDCare services include: 36 months of credit and CyberScan monitoring, a \$1,000,000 insurance reimbursement policy, and fully managed id theft recovery services. With this protection, MyIDCare will help you resolve issues if your identity is compromised. You can enroll by calling 1-833-297-6402 or visiting <https://ide.myidcare.com/miller-kaplan> with your Enrollment Code provided above. MyIDCare experts are available Monday through Friday from 6:00 a.m. until 6:00 p.m. Pacific Time.

To receive these services, you must be over the age of 18, have established credit in the U.S., have a Social Security number in your name, and have a U.S. residential address associated with your credit file. To receive these services by mail instead of online, please call 1-833-297-6402. Please note that you must enroll in the services no later than October 10, 2019.

**What You Can Do:** You can follow the recommendations on the following page to protect your personal information. We recommend that you review your credit report and consider placing a security freeze on your credit file.

**For More Information:** Further information about how to protect your personal information appears on the following page. If you have questions about your complimentary 36 months of credit and identity monitoring services or need assistance with enrolling, please call ID Experts at 1-833-297-6402 from 6:00 a.m. until 6:00 p.m. Pacific Time, Monday Through Friday. Please have your Enrollment Code ready.

We take your trust in us and this matter very seriously and we deeply regret any worry or inconvenience that this may cause you.

Sincerely,



Douglas Waite, Managing Partner  
Miller Kaplan Arase LLP

## STEPS YOU CAN TAKE TO FURTHER PROTECT YOUR INFORMATION

**Review Your Account Statements and Notify Law Enforcement of Suspicious Activity:** As a precautionary measure, we recommend that you remain vigilant and review your account statements and credit reports closely. If you detect any suspicious activity on an account, you should promptly notify the financial institution or company with which the account is maintained. You should also promptly report any fraudulent activity or any suspected incidence of identity theft to proper law enforcement authorities, your state attorney general, and/or the Federal Trade Commission (the “FTC”).

**Copy of Credit Report:** You may obtain a free copy of your credit report from each of the three major credit reporting agencies once every 12 months by visiting <http://www.annualcreditreport.com/>, calling toll-free 877-322-8228, or by completing an Annual Credit Report Request Form and mailing it to Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348. You can also contact one of the following three national credit reporting agencies:

**Equifax**

P.O. Box 105851  
Atlanta, GA 30348  
1-800-525-6285  
[www.equifax.com](http://www.equifax.com)

**Experian**

P.O. Box 9532  
Allen, TX 75013  
1-888-397-3742  
[www.experian.com](http://www.experian.com)

**TransUnion**

P.O. Box 1000  
Chester, PA 19016  
1-877-322-8228  
[www.transunion.com](http://www.transunion.com)

**Free Annual Report**

P.O. Box 105281  
Atlanta, GA 30348  
1-877-322-8228  
[www.annualcreditreport.com](http://www.annualcreditreport.com)

**Fraud Alert:** You may want to consider placing a fraud alert on your credit report. An initial fraud alert is free and will stay on your credit file for at least 90 days. The alert informs creditors of possible fraudulent activity within your report and requests that the creditor contact you prior to establishing any accounts in your name. To place a fraud alert on your credit report, contact any of the three credit reporting agencies identified above. Additional information is available at <http://www.annualcreditreport.com>.

**Security Freeze:** Under U.S. law, you have the right to put a security freeze on your credit file for up to one year at no cost. This will prevent new credit from being opened in your name without the use of a PIN number that is issued to you when you initiate the freeze. A security freeze is designed to prevent potential creditors from accessing your credit report without your consent. As a result, using a security freeze may interfere with or delay your ability to obtain credit. You must separately place a security freeze on your credit file with each credit reporting agency. In order to place a security freeze, you may be required to provide the consumer reporting agency with information that identifies you including your full name, Social Security number, date of birth, current and previous addresses, a copy of your state-issued identification card, and a recent utility bill, bank statement or insurance statement.

**Additional Free Resources:** You can obtain information from the consumer reporting agencies, the FTC or from your respective state Attorney General about steps you can take toward preventing identity theft. You may report suspected identity theft to local law enforcement, including to the FTC or to the Attorney General in your state. Residents of Maryland, North Carolina, and Rhode Island can obtain more information from their Attorneys General using the contact information below.

**Federal Trade Commission**

600 Pennsylvania Ave, NW  
Washington, DC 20580  
consumer.ftc.gov, and  
[www.ftc.gov/idtheft](http://www.ftc.gov/idtheft)  
1-877-438-4338

**Maryland Attorney**

**General**  
200 St. Paul Place  
Baltimore, MD 21202  
[oag.state.md.us](http://oag.state.md.us)  
1-888-743-0023

**North Carolina Attorney**

**General**  
9001 Mail Service Center  
Raleigh, NC 27699  
[ncdoj.gov](http://ncdoj.gov)  
1-877-566-7226

**Rhode Island**

**Attorney General**  
150 South Main Street  
Providence, RI 02903  
<http://www.riag.ri.gov>  
401-274-4400

**You also have certain rights under the Fair Credit Reporting Act (FCRA):** These rights include knowing what is in your file; disputing incomplete or inaccurate information; and requiring consumer reporting agencies correct or delete inaccurate, incomplete, or unverifiable information. For more information about the FCRA, please visit <https://www.consumer.ftc.gov/articles/pdf-0096-fair-credit-reporting-act.pdf>.

