



EVERS ROBINSON LTD
ACCOUNTING FOR GROWTH

C/O ID Experts
PO Box 10444
Dublin, Ohio 43017-4044

To Enroll, Please Call:
1-800-939-4170
Or Visit:
www.IDExpertsCorp.com/protect
Enrollment Code: [XXXXXXXXXX]

<<FirstName>> <<LastName>>
<<Address1>> <<Address2>>
<<City>>, <<State>> <<Zip>>

<<Mail Date>>

Subject: Notice of a Data Breach

Dear <<FirstName>> <<LastName>>:

I am writing to inform you of a data security incident that may have involved your personal information. Your information may have been contained in files provided by your current or former employer, Arizona Tile, in connection with an audit performed by our office on behalf of Arizona Tile. Evers Robinson takes the privacy and security of your personal information very seriously and regrets any concern that this incident may cause you. That is why we are contacting you, offering you credit monitoring and identity protection services, and informing you about steps that you can take to protect your personal information.

What Happened? On July 17, 2017, Evers Robinson learned of a data security incident that may have affected individuals whose information was stored on the Evers Robinson ShareFile, a file sharing program provided by a third party vendor to Evers Robinson. Upon learning of the incident, Evers Robinson immediately took steps to limit access to the affected files and implemented two-step verification procedures for ShareFile to increase security. This letter serves to inform you of the incident and to share with you the services that we are providing to protect your personal information.

What Information Was Involved? Names, addresses, and Social Security numbers. This information was contained in documents we received from Arizona Tile that were necessary for us to perform audit services.

What Are We Doing? As soon as Evers Robinson discovered the incident, we took the steps described above. We are also providing you with information about steps you can take to protect your personal information and we are offering you credit monitoring and identity protection services for 24 months at no cost to you. Finally, we have also taken steps to enhance the security of personal information in order to prevent similar incidents from occurring in the future.

What You Can Do: You can follow the recommendations on the following page to protect your personal information. You can also contact ID Experts with any questions and can enroll in the free credit monitoring and identity protection services that we are offering to you by calling 1-800-939-4170 or by going to www.idexpertscorp.com/protect and using the enrollment code provided above. Please note that the deadline to enroll is three months following the date of this letter. To receive the aforementioned services, you must be over the age of 18, have established credit in the U.S., have a Social Security number in your name, and have a U.S. residential address associated with your credit file. Your services start when you enroll and can be used for 24 months thereafter.

For More Information: Further information about how to protect your personal information appears on the following page. If you have questions or need assistance, please call ID Experts at 1-800-939-4170 from 6:00 A.M. to 5:00 P.M. PST, Monday through Friday.

Please accept our sincere apologies and know that we deeply regret any worry or inconvenience that this may cause you.

Sincerely,

A handwritten signature in cursive script, appearing to read "Joe Evers".

Joe Evers
Partner

STEPS YOU CAN TAKE TO FURTHER PROTECT YOUR INFORMATION

Review Your Account Statements and Notify Law Enforcement of Suspicious Activity

As a precautionary measure, we recommend that you remain vigilant for incidents of fraud and identity theft by reviewing your account statements and credit reports closely for errors and suspicious activity. If you detect any errors or suspicious activity on an account, you should promptly notify the financial institution or company with which the account is maintained. You also should promptly report any fraudulent activity or any suspected incidence of identity theft to proper law enforcement authorities, your state attorney general, and/or the Federal Trade Commission (FTC).

Copy of Credit Report: You may obtain a free copy of your credit report from each of the three major credit reporting agencies once every 12 months by visiting <http://www.annualcreditreport.com/>, calling toll-free 877-322-8228, or by completing an Annual Credit Report Request Form and mailing it to Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348. You can print this form at <https://www.annualcreditreport.com/cra/requestformfinal.pdf>. You also can contact one of the following three national credit reporting agencies:

Equifax

P.O. Box 105851
Atlanta, GA 30348
1-800-525-6285
www.equifax.com

Experian

P.O. Box 9532
Allen, TX 75013
1-888-397-3742
www.experian.com

TransUnion

P.O. Box 1000
Chester, PA 19016
1-877-322-8228
www.transunion.com

Fraud Alert: You may want to consider placing a fraud alert on your credit report. An initial fraud alert is free and will stay on your credit file for at least 90 days. The alert informs creditors of possible fraudulent activity within your report and requests that the creditor contact you prior to establishing any accounts in your name. To place a fraud alert on your credit report, contact any of the three credit reporting agencies identified above. Additional information is available at <http://www.annualcreditreport.com>.

Security Freeze: In some US states, you have the right to put a security freeze on your credit file. This will prevent new credit from being opened in your name without the use of a PIN number that is issued to you when you initiate the freeze. A security freeze is designed to prevent potential creditors from accessing your credit report without your consent. As a result, using a security freeze may interfere with or delay your ability to obtain credit. You must separately place a security freeze on your credit file with each credit reporting agency. If you request a security freeze from a consumer reporting agency there may be a fee up to \$10 to place, lift or remove the security freeze. In order to place a security freeze, you may be required to provide the consumer reporting agency with information that identifies you including your full name, Social Security number, date of birth, current and previous addresses, a copy of your state-issued identification card, and a recent utility bill, bank statement or insurance statement.

Additional Free Resources: You can obtain information from the consumer reporting agencies, Federal Trade Commission or from your respective state Attorney General about steps you can take toward preventing identity theft. You may report suspected identity theft to local law enforcement, including to the Federal Trade Commission or to the Attorney General in your state. This notice was not delayed as the result of a law enforcement investigation.

You can further educate yourself regarding identity theft, fraud alerts, security freezes, and the steps you can take to protect yourself, by contacting the credit reporting agencies, the Federal Trade Commission or your state Attorney General. The Federal Trade Commission can be reached at: 600 Pennsylvania Avenue NW, Washington, DC 20580; www.identitytheft.gov; 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261. The Federal Trade Commission also encourages those who discover that their information has been misused to file a complaint with them. **For Maryland residents**, the Attorney General can be reached at: 200 St. Paul Place, 16th Floor, Baltimore, MD 21202; 1-888-743-0023; and www.oag.state.md.us. **For New Mexico residents**, you have rights pursuant to the Fair Credit Reporting Act, such as the right to be told if information in your credit file has been used against you, the right to know what is in your credit file, the right to ask for your credit score, and the right to dispute incomplete or inaccurate information. Further, pursuant to the Fair Credit Reporting Act, the consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information; consumer reporting agencies may not report outdated negative information; access to your file is limited; you must give your consent for credit reports to be provided to employers; you may limit "prescreened" offers of credit and insurance you get based on information in your credit report; and you may seek damages from violator. You may have additional rights under the Fair Credit Reporting Act not summarized here. Identity theft victims and active duty military personnel have specific additional rights pursuant to the Fair Credit Reporting Act. We encourage you to review your rights pursuant to the Fair Credit Reporting Act by visiting www.consumerfinance.gov/f/201504_cfpb_summary_your-rights-under-fcra.pdf, or by writing Consumer Response Center, Room 130-A, Federal Trade Commission, 600 Pennsylvania Ave. N.W., Washington, D.C. 20580. This notification was not delayed as a result of law enforcement investigation.