Title and Registration Bureau

Manufactured Home Dealer Inspection Form

Office Use Only

P.O. Box 201431, 302 N Roberts, Helena, MT 59620-1431 ● Phone (406) 444-3661 Fax (406) 444-0116 ● mvdtitleinfo@mt.gov

This form is to be completed by a Montana Highway Patrol Officer, Law Enforcement Officer or Department of Justice Compliance Specialist

Instructions: Montana law requires that certain requirements must be met before an applicant can be issued a manufactured home dealer license or a license renewal. A physical inspection of the applicant's intended place of business should disclose the following information:

- Name on sign of proposed business:_____

- Street address of proposed place of business: _____
  Street

  _____
  City County State Zip Code

- If rural, specific instructions describing how to locate the proposed place of business:

  _____

  _____

  - Is a permanent nonresidential building (cannot be located in the home) located at the proposed place of business that could be used for business record keeping? Yes ☐ No ☐
  - Does the proposed place of business have a lot on which vehicle inventory can be displayed? Yes ☐ No ☐
  - Is the lot large enough to contain the office and have space to display a minimum of two double-wide units? Yes ☐ No ☐
  - Is the distance from the display lot and permanent nonresidential building less than 1,000 feet? Yes ☐ No ☐
  - Is a sign stating the business name and indicating that new manufactured homes are offered for sale, trade or consignment displayed at the above location? Yes ☐ No ☐
    - If **yes**, is the sign clearly visible and readable to the major avenue of traffic at a minimum distance of 150 feet? Yes ☐ No ☐
    - If **no**: 1) The person requesting the inspection must provide a diagram or plat showing the location, lot dimensions and building and sign placement for the location and at least two photographs of the proposed business location and the sign that will be posted. Both the diagram and photographs must be attached to the inspection form and signed and dated by the law enforcement officer conducting the inspection; 2) Are the letters of the sign depicted in the photograph and intended to be displayed on the location at least six inches in height? Yes ☐ No ☐

Additional remarks, if any:_____

Inspecting Officer:_____
Signature Printed Name

Badge # or Title: _____ Date: _____

Montana county and state authorities reserve the right to reject any form that has been altered.
This form is available in alternate formats for people with disabilities.