

Montana Department of Justice

Sexual Assault Kit Initiative

**Course “Introduction to the Sexual Assault Kit
Tracking System”**

Intro

Slide 2: Welcome to the course: Introduction to the Sexual Assault Kit Tracking System.

Slide 3: Disclaimer: This project was supported by Grant No. 2016-AK-BX-K015 awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice."

This project was also supported by Grant No. 2016-AK-BX-K015 awarded by the Montana Board of Crime Control (MBCC) through the Office of Justice Programs, US Department of Justice. Points of view in this document are those of the author and do not necessarily represent the official position or policies of the US Department of Justice.

Slide 4: In this course we will introduce you to the Sexual Assault Kit Tracking system.

Slide 5: Menu: Choose from the options below to learn more.

- [Introduction to the SAK Tracking System](#)
- [Glossary](#)
- [More Information](#)

Introduction to the SAK Tracking System

Slide 6: The Sexual Assault Kit (SAK) Tracking System serves as the hub for confidential information. The SAK Tracking System enables survivors to check on the status of their kit in real-time by tracing its cycle through the criminal justice system, including

- distribution,
- inventory,
- collection at a health care facility,
- storage by law enforcement agencies,
- analysis at a crime lab,
- and storage.

When their kit status changes, survivors can opt-in to be notified of that change. The SAK Tracking System also serves medical professionals and Law Enforcement as a portal to process and update sexual assault kits.

Slide 7: The 2019 Montana Legislature enacted Senate Bill No. 52, which went into effect October 1, 2019 and was codified into Montana Code Annotated 46-15-405. It revised how sexual assault kits are to be collected, stored, delivered, and tracked. Section 2 of the bill specifically set out policy for the statewide sexual assault evidence kit tracking system.

“(1) The department of justice shall create, operate, and maintain a statewide sexual assault evidence kit tracking system. The tracking system must:

(a) track the status of a sexual assault evidence kit from the collection site through the criminal justice process, including the initial collection at a health care facility, inventory and storage by law enforcement agencies, analysis at a crime laboratory, and storage or destruction after completion of analysis;

(b) allow law enforcement agencies, health care facilities, a crime laboratory, and other entities that receive, maintain, store, or preserve sexual assault evidence kits to update the status and location of the kits; and

(c) allow an individual to anonymously access the tracking system to track the location and status of the individual's sexual assault evidence kit.

*(2) The department of justice shall adopt rules for developing and using the sexual assault evidence kit tracking system. **Law enforcement agencies, health care facilities, and crime laboratories shall use the tracking system as provided in the rules.***

(3) Information contained in the sexual assault evidence kit tracking system is confidential and not subject to public disclosure.”

Glossary

Slide 8: In this section, you can review some common terminology used within the system.

- *ePass Montana:* is a service provided on Montana’s official state website, mt.gov, that allows access to all authorized eGovernment services with one username and password.
- *KitTrack:* Is Montana’s official Sexual Assault Kit Tracking System.
- *Transfers In:* The kits that were transferred to your facility.
- *Transfers Out:* The kits that were transferred out of your facility to a Law Enforcement agency or FREPP.
- *Inventory:* The kits that are in your inventory and ready to be collected.
- *Collected:* The kits that were collected and sealed with evidence and ready to be sent to either Law Enforcement or FREPP.
- *Discarded:* Kits that were discarded, for example if it was damaged, lost, tampered with, contaminated, etc.
- *Receive a kit:* Transferring the kit from the “Transfers In” tile to the “Inventory” tile.
- *Collect & Seal a kit:* Collecting evidence from the victim and sealing it inside the kit.
- *Transfer the inventory:* Transfer the collected and sealed kit to Law Enforcement or FREPP.
- *FREPP:* Stands for “Forensic Rape Examination Payment Program.” For more information visit our course “Forensic Rape Examination Payment Program.”
- *Kit:* The Montana rape kit contains the instructions and materials required to conduct a rape exam. The rape kit focuses mainly on evidence collection. The toxicology kit may not always be needed. It contains testing materials for urine and

blood to be tested for drugs and alcohol.

More Information

Slide 9: Find more information in our other courses:

- **Forensic Rape Examination Payment Program (FREPP):** What is FREPP and how does it work? How do you obtain kits? How and when do you send kits in?
- **Using the Sexual Assault Kit Tracking System:** How do you use the KitTrack system? How do you receive kits and how do you collect and seal and transfer them?
- **Montana Sexual Assault Kit:** What it contains, how to properly use it and which forms do you fill out?
- **Public Policy:** Learn about sex crime legislation, the law, and its effect on survivors, healthcare facilities, law enforcement agencies, and crime laboratories.
- **Victim-Centered Response:** Why is a victim centered-response crucial? What is your role within the Sexual Assault Response team?

Slide 10: Enter your feedback below.

Slide 11: blank

Slide 12: Objectives: In this course, you were introduced to the Sexual Assault Kit Tracking System.

Slide 13: Thank you for completing this course. Select “Close” to exit.